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DAILY DIARY

Assistant to DD/I (Admin.)

Noted by DD/I
FEB 20 1954

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8 February 1954

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1. At the request of [REDACTED] OCD, requested prompt action from Security in the clearance of four of the individuals transferred in provisional status to the Foreign Publications Branch from State. These cases have been pending security check since September 1953 and it is desirable that they be integrated with the regular staff as soon as possible.

2. Held a meeting with representatives of OCI, ORR, and OCD to determine a DD/I policy towards an alternative being proposed by General Services to our original plan for space allocations in M and Que buildings. A meeting on the alternative proposal is scheduled with the General Services Office for Wednesday, 10 February. It was agreed that we would favor extension of the barrier in the front wing of Que Building but would take a strong stand that such space not be used as an extension of the Special Register in lieu of the original plan for making the 1200 wing of Q for SR.

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3. Met with [REDACTED] of the Inspector General's staff together with representatives of ORR and FDD to discuss language training courses administered by these offices in lieu of utilizing the facilities of the Office of Training. We explained that our general policy was to utilize the Office of Training wherever possible. However, in certain instances due to the specialized and often temporary nature of the office requirements it was believed more appropriate for the offices to conduct the courses.

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4. Discussed with [REDACTED] of the Geographic Area, ORR, his desire to develop a simplified system for the accounting in the field of funds utilized for the purchase of maps. I made arrangements to set up a meeting for Wednesday, 10 February 1954, with a representative of the Technical Accounting staff in the office of the Comptroller to discuss the problem. I have also invited [REDACTED] OCD, because a similar problem exists in connection with the procurement of foreign publications abroad.

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